



GROUP TERMS & CONDITIONS

21. GROUP BOOKINGS

- A group booking is defined as any booking of 8 or more PAX per night.
- Group bookings are either brochurised groups (GPB) or private groups (GPP).
- For groups less than 8 people refer to standard terms and conditions.
- For private groups refer to standard terms and conditions unless prearranged.

Advance group bookings will be required to confirm group size by the 5th December the preceding year and hold a 20% deposit on behalf of the clients. Thereafter this deposit forms part of the cancellation fees outlined below. We reserve the right to request full payment should at any time we receive an alternative confirmed request for the held space. For groups sized 8-12 pax any changes in numbers will be assessed on an individual basis, but for full camp bookings (defined as 13 pax and over) cancellation fees will be implemented as per the policy below.

Group bookings made after the 5th December the preceding year are booked and confirmed only on receipt of a 20% non-refundable advance payment of the basic programme rate. This advance payment is due within fourteen (14) days of making the reservation. There shall be no binding contract until the advance payment has been received by the Company. Failure to remit your advance payment on time will result in an automatic change of status of any confirmed space to a provisional basis and the possible inability to reinstate your reservation. When the Company receives your advance payment, a booking reference number will be assigned and noted on your original invoice. This number shall be deemed to constitute acceptance and confirmation of the booking. Your wire transfer authority will act as your receipt.

Group bookings in peak season are subject to standard terms and conditions unless preauthorised by the Reservations Manager.

A minimum of a 90 day gap between group departure dates is required for groups deriving from the same originating agent.

Unless alternative arrangements are made, the balance is due no later than sixty (60) days prior to commencement of the programme. Once a booking has been paid in full the accommodation becomes non transferrable. If the balance has not been received by that date, the Company shall be entitled in its discretion to treat your reservation as cancelled, and consequently to forfeit such part of the advance payment as determined solely by the Company.

Any reservation made within sixty (60) days of commencement of a programme may be accepted provided space is available, payment in full is received, and documents can be produced prior to departure.

The Company will not provide tickets, coupons, vouchers or documents until full payment has been received by the Company.

The Company will not accept responsibility for wire transfer and/or overnight mail charges.

No client will be permitted into the field without payment in full being received by the Company.

Special airfares are capacity controlled and often sold out months in advance. In addition, many accommodations offered by the Company have limited capacity. It is essential to make reservations well in advance to insure your preferred arrangements.

CANCELLATIONS AND REFUNDS

Any cancellation of a booking must be in writing and shall only be effective upon its acknowledged receipt by the Company. Cancellation charges shall apply in the following circumstances:

- From date of confirmation to 121 days prior to programme starting date, full 20% advance payment is forfeited.
- 121 to 91 days prior to programme starting date, 30% of total programme cost is forfeited.
- 90 to 31 days prior to programme starting date, 50% of total programme cost is forfeited.
- 30 days or less prior to programme starting date and "no shows", total programme cost is forfeited to include handling fees and liquidated damages for the Company.

Any request to amend or change a booking once it has been confirmed may be accommodated subject to space availability. If the Company is able to assist, an administrative fee may be charged, depending on the nature of the change. These fees will be added to your final invoice. Please note no name change is possible after confirmation.

No refunds are given (1) for lost travel time or substitution of facilities, (2) for itineraries amended after departure, (3) for circumstances arising beyond the Company's control, necessitating alternative arrangements being made to ensure the safety and/or further participation and enjoyment of your programme, (4) if you do not appear for any accommodation, service, sightseeing or trip segment without notifying the Company, or (5) if you leave your programme after it has begun, or miss any scheduled sightseeing, activities, meals or accommodations.

I, the undersigned, in my capacity

as.....of.....,

herby acknowledge and agree to the abovementioned group terms and conditions.

SIGNATURE:

FULL NAME:.....

DATE:.....